



STATION ROAD KNOWLE SOLIHULL B93 0PT
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17th October 2023

Dear Parents/Guardians of Year 11 Students

Year 11 Prom - School Expectations

As your child is now in Year 11, you may be asking yourself 'where has the time gone?' We hope you found the Information Evening last Monday useful to help support your child as they begin their preparations for their mocks exams in December. It was fantastic to see so many parents/ guardians and students in attendance, which in itself says so much about how well supported our students are.

This crucial year is one that brings both excitement and, for many, the worry of exams, but there are a number of memorable events that happen, one of which is our Year 11 Prom. We want every Year 11 student to create fantastic memories with their friends and family and to celebrate the completion of the year and to look forward to the next stage of their academic journey.

Sadly, each year we have to have conversations with students regarding their access to the Prom on account of their behaviour and attitude in school. We are very keen to try and avoid that this year and want to work with you and our students to help ensure that everyone understands that there are essential expectations that have to be met in order to enjoy the privilege of the Prom.

Attending the Year 11 Prom is reserved for those students who have made the best choices for themselves and had a positive impact on their wider community. Our expectations as a school are based on our everyday expectations of your children; below are some examples of these expectations; this is not an exhaustive list:

Having a positive Learning Behaviour Account balance of 1+	<i>This means having more achievement points than behaviour points</i>
Attend school regularly – their attendance must be a minimum of 94%	<i>Extenuating circumstances will be taken into consideration</i>
Attend ALL mock exams and actual exams on time	<i>Extenuating circumstances will be taken into consideration</i>



ARDEN ASSOCIATE HEADTEACHER: MR D WARWOOD BSC (HONS) | TEL: 01564 773348 | EMAIL: OFFICE@ARDEN.SOLIHULL.SCH.UK

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It is important for us to point out that the privilege of attending the Prom can be immediately revoked if any one of the following applies to your child; they:

- receive sanctions for defiance or ignoring staff instructions
- regularly avoid lessons
- receive ANY suspensions for any reasons
- are involved in anti-social behaviour inside or outside of school
- have poor attendance and/or a punctuality record without understandable, reasonable and agreed circumstances

We believe it is reasonable to expect the above from all our students, but please be mindful that no student has an automatic right to attend the Prom, and permission to attend may be revoked up until and including the day of the Prom itself.

We want the Prom to be an enjoyable and memorable event for everyone, so we hope you understand why we are applying the above requirements. The intention of this letter is purely to ensure that all parent/guardians and students are aware of the expectations and to help us ensure that we avoid any of the difficult conversations we have had in years gone by. Of course, the overwhelming majority of Year 11 students are fantastic, hardworking and a credit to you and our school and will have no concerns about meeting the expectations outlined above.

Further details about Year 11's Prom next July will be sent out to you shortly by Mrs Hendry (School Office). Please complete the attached form and ensure your child returns this to their Form Tutor by Monday 23rd October 2023.

Yours sincerely



Mr Burke
Deputy Headteacher

To: Mr Burke (please return via Form Tutor)

Year 11 Student Name: _____ Form Group: _____

I have received Mr Burke's letter of 17th October 2023 and confirm:

Please tick to confirm

Statement	Please tick to confirm	
	Parent / Guardian Tick	Year 11 Student Tick
I understand that attendance to the Year 11 Prom is a privilege and not a right		
I understand my child must have attendance and punctuality above 94% (<i>extenuating circumstance will be taken into consideration by school</i>)		
I understand that my child must have a positive behaviour account		
I understand that if my child displays defiant behaviour towards staff that their attendance to Prom may be revoked		
I understand that if my child is suspended for any reason their attendance to Prom may be revoked		
I understand that my child must attend all mock and actual exams (<i>extenuating circumstance will be taken into consideration by school</i>)		

Parent/Guardian Name: _____ Signed: _____

Date: _____

Year 11 Student Name: _____ Signed: _____

Date: _____

Please return this form to your child's Form Tutor by Monday 23rd October 2023